

**REQUEST TO CHANGE
TOTALCASH® MANAGER
FIRM ADMINISTRATOR**

409 Silverside Road, Suite 105
Wilmington, DE 19809
P: 866.792.5410
F: 302.385.5121
www.seicashaccess.com

We request that the Bank change our Firm Administrator for TotalCash® Manager (TCM) as indicated below.

PART 1: Firm Information

Firm Name as Listed on TCM Access Authorization Agreement:

TCM Company ID Used for Online Access:

PART 2: Current Firm Administrator (to be removed) - Signature Required

Full Name:	Business Phone: (and extension)
Email:	Fax:
Signature:	Date: (mm/dd/yyyy)

PART 3: New Firm Administrator (to be added) - Signature Required

Full Name:	Business Phone: (and extension)
Email:	Fax:
Signature:	Date: (mm/dd/yyyy)

- Allow three business days for processing.
- The new Firm Administrator will receive an email once the change has been implemented.

Please **mail or fax** this completed form to:

SEI Cash Access
Attn: Operations Department
409 Silverside Road, Suite 105
Wilmington, DE 19809
Fax: 302.385.5121